**TAS Officers Meeting Minutes - Feb 26, 2020 9am Judith Hetem’s house**

Present: Phil Aldritt (VP), Anita Briscoe (At Large), Nancy Colvert (Pres.), Christine Ponko, CJ Johnson, Chris Ellis (Treasurer), Judith Hetem (At Large) and Debbie Espie (Secretary)

1. Approval of Minutes: Judith moved to approve, Nancy seconded. All officers approved minutes.
2. New officers confirmed/positions. Chris will continue to be treasurer for one more year. Debbie will be Secretary. Phil will serve as VP and Nancy as Pres. Phil provided documentation of duties for officers. Phil will assist Nancy with transition to President role. Brief discussion about changing banks was decided against. At Large positions, Anita and Judith working on bus trips, advert for conference, etc. Motion to approve the new officer placements by Phil, the motion passed unanimously.
3. 3) ASNM confirmed, volunteers requested, call for posters sent/results? Badge issue, Setup plan
	1. Registrations are continuing, money is being transferred as registrations come in
	2. Auction is closed. 18 items. Judith will be putting photos on the website soon.
	3. Vendors confirmed. Phil has sent an email to them with details about setup/breakdown. It will be sent again closer to the conference. This email served as a final reminder to notify TAS if they are **not** attending. Phil is continuing to work on confirming vendors.
	4. Volunteers: CJ and Becky doing registration. Phil asked Debbie could man the Field Trip table. Anita offered to volunteer if needed. Don O’Keefe, Lou offered to volunteer. Diane is at GAK table. Judith offered to put up speakers if it becomes a need, also for the conference.
	5. Friday will be setup. Auction setup can be Friday bc the building/rooms will be locked. Judith asked when the auction ends, and how bidders are notified when they have won an item. Judith said 6pm, needs to be paid by 6:15 before dinner. Cash/check only which has been communicated.
	6. Phil gave us an agenda for May 7/Thrs and May 9/Sat. Phil gave us a description of the layout: 2 rooms, 1 will have a stage/AV, other is Dining/Vendor setup. This will all be setup by 5pm Friday by Sagebrush. Registration will be on left side of lobby, our table will be near there selling T-shirts, also Field Trip reg.
	7. Phil emailed a request for posters, CJ said she would bring 12 easels for poster presentation.
	8. CJ is working on badges, registrants will get a raffle ticket if they paid for dinner, use that ticket to get into dinner. Someone will be collecting dinner tickets. TAS person. We need to have a total # paid to compare with tickets collected. Discussion about 2nd trips to buffet if registrants don’t have their ticket bc they relinquished it at first. Phil suggested ripping ticket in half and giving ½ back to registrant.
	9. Phil asked us all to go through the program to look for typos, March 10 will be deadline for proofing. Program is on website. Phil offered to be a replacement speaker in the event someone cancels. Phil has a presentation prepared.
	10. CJ commented that TAS is paying close to the same as 2015, and there is more going on this year, so Phil did a great job negotiating.
4. New check writers/switch banks. Staying with Centennial Bank. Check signers are Nancy and CJ with Chris and Judith as backups. Bank needs a list of all current officers.
5. Other field trip ideas/ Chaco full/ 3 on waitlist
	1. Paul’s trip is full to Chaco, he is completely in charge of this trip. Brief discussion about TAS advertising the trips at no charge to guides. Not charging guides for advertising might incentivize more people to guide. CJ suggests that the board vote on making it public that there is no advertising fee but guides are vetted. Phil reminded everyone about how the trips are advertised, advisories/self-responsibilities that are verbalized. Christine mentioned that John Pitts has an insurance agent in SF. Discussion of TAS purchasing insurance for trips; if TAS buys insurance then TAS obligated to find guides and run trips. Demography is aging, harder to find people to go on trips. Phil is thinking of other trips for TAS, mentioned Folsom, and Blackwater Draw. Blackwater Draw trip has some support within members of the board. 2day trip.
6. Ceramic Analysis Committee Mark has been asking TAS to form a committee. SiteWatch conference is coming up March 28, 2020. Ceramic analysis liaison would attend/communicate these events. Jessica Badner SiteWatch coordinator. Tour of Los Loceros. Archaeobotanical presentation.
	1. Phil is looking for a liaison for Ceramic Analysis to help with communicating with SMU. Debbie will be the communication liaison bw TAS and Mark/Rebecca? re: sherding Mark suggested setting up an Archaeology Academy, ie, dig at La Cueva, then do a sherding lab and a lithics lab, several day event. Texas is doing it already. Hayward or Dean? CJ mentioned that ASNM has a certification committee, and they want to have an outreach committee for something like Arch Academy and they have a budget for it.
7. Speakers for 2020-21 Bob Blair, Paul Reed, Matt Barbour, Kellam Throgmorton confirmed. April meeting? Craig Childs, lives nearby. Nancy suggested Chimney Canyon group, Hayward could do a Tues night talk and a Wed sherding? Paul Williams Tim Veerik?
8. Blue Lake Speaker, Phil going to talk to Paul Figueroa re: a speaker for Fall re: Blue Lake
9. Bus trips teacher training/costs Anita/Budget increase. TAS pays $200 for the bus trips, and that is what they cost. We used to pay more. Info comes from each of the schools that took trips last year. John M, the donation of 1500.00, some donations from TAS members are coming in. CJ suggested more emails asking for small donations. If donations cover trips, and there is more $$ available, then scholarships for HS student internships to go to Mesa Prieta. Phil says if we know we have the $$$ we have to setup an internship now in prep for a student being able to use it this summer. Anita investigating why we aren’t running public school trips to PM, although we think it is because of public school’s busing issues.
10. Winter pot luck Dec 4/ Summer July 19 at CJ’s. Judith has winter one confirmed.
11. Archival of Bulletins and videos on website. Archive the Bulletins into a folder by year. Phil working with Mark to get more videos posted. CJ and Judith will work to get them uploaded to website, with Mark’s guidance or just getting the files from Mark. The videos are on Youtube. Phil asked what format the videos are in, no one is sure.
12. Basketry/Sandals weaving Signup progress report, June 13 4 people signed up so far.
13. Category set up to track t-shirt sales Chris Ellis. Money came out of GF, going back there.
14. Review of Duties of TAS Officers and others done earlier, Phil handed out the description of duties again.

Items for next meeting, next meeting scheduled for Weds April 8, 9am at Judith Hetem’s house. Meeting adjourned at 11:10am

 Another T-shirt order

 Finalizing details for conference.

 SiteWatch, Mark/Sherding,