**TAS Officers Meeting Minutes – June 14, 2020 4:15 pm ZOOM 545 842 9500**

Present: Phil Alldritt (VP), Anita Briscoe (At Large), Debbie Espie (Secretary), Nancy Colvert (Pres.), Chris Ellis (Treasurer), Judith Hetem (At Large), CJ Johnson joined at 5:03 (Member)

Nancy began the meeting at 4:30 pm

1. Approval of minutes. Motion to approve by Phil, second by Judith. Minutes approved unanimously.
2. Auction email sent. Phil sent an email about returning auction donations, Judith rec’d a couple of emails asking TAS to just keep the donations until 2021.
3. ASNM update Rescheduled May 7-9, 2021/Cancels? Phil reported new dates are confirmed with Sagebrush. Same price as if it had taken place in 2020, minus the $500 deposit. Approx. 6300.00 with price locked with signed contract.

MPPP rescheduled Phil confirmed. New contract same. Chris asked about refund requests. Phil has heard from 3 people re: refund. CJ was one of them Chris mentioned it must have been reimbursed from Paypal acct bc he can’t see that acct. Judith asked what if conference has to be re-scheduled again. Phil confirmed we just keep re-signing contract. Judith asked where the location would have been for the next year, Phil thinks ABQ, but they had not done any planning yet.

1. Chaco Trip rescheduled? Nancy is on the trip and Paul sent an email that it was rescheduled for October. There is a waiting list.

5) Ceramic Analysis Committee Update Debbie/Phil. Debbie/Phil attending the meeting most Wednesdays. Not much progress from Debbie’s POV, but Phil talked about students returning to campus. SMU doesn’t want volunteer sherders on campus. Mike Adler has agreed to take ceramics off campus, storage is an issue. We think Mark doesn’t want them at his place. Need to find someone to be responsible for the sherds. Sherding is a group activity and now it cannot be a group, so the folks who were doing it do not feel comfortable doing it themselves without the group. Phil feels that the TAS/SMU relationship formalization is taking place simply because we are present. It is going to be a slow process. Phil communicated that the relationship has not reached a place where we have a body that can vote and make decisions. Judith was a sherder, talked about the quantity of artifacts. Phil said only 5 or 10 boxes would be released at a time. Judith talked about the process and how time-consuming it was, and that the group would come to an agreement if there was a complicated decision. Interaction is part of the process and since we can’t do that right now, it will just take time to figure out how to go forward. Anita talked about her experience volunteering, and the interaction and agreed that it will be difficult to proceed without the experience of the group working together. Phil talked about Mark’s concern that the volunteer group will fall apart. Anita offered to join the meetings if it will help and Phil said she is welcome. Debbie told her that her name is being mentioned at the sherding meeting, that she was interested in helping with incorporating libraries/education. Phil mentioned that it will start again once it is safe. Judith mentioned wearing a mask because of the dust anyway.

6) Speakers for 2020-2021 on standby/Kit Carson status. Phil addressed this, KC is on hold. Cancelled basket workshop, they don’t want anyone in there building. They seem to be going month to month, but they are following Gov’s orders. Phil thinks they are waiting for the OK on meetings of 50 people or more from the State. There is a lot of risk involved with them allowing us to use the space. It is not just TAS, but other groups that have aging/high risk demographics with regard to CV19. Phil will start contacting speakers in July to ask if they can do ZOOM lectures from Sept-Dec. so we can continue doing the lecture series. 51 attendees at last ZOOM lecture which is great turnout. Phil will ask Matt Barbor(?) to do one; Phil will ask our regular speakers to do ZOOM lectures.

7) Zoom Lectures updates. 4/13,5/12, 6/9. See details in Agenda item 6.

8)Winter pot luck December 4 /Summer July 19 On hold. Phil will contact CJ re: July potluck. (After CJ joined, she confirmed she wants to cancel the summer potluck, suggested maybe in autumn. Phil asked about her refund. CJ asked about other conference attendees and whether we should reach out re: refunds. Phil said to let it ride, and/or contact them since it has been rescheduled). Judith has paid the church for the Dec. potluck. At this time, we hope the Dec. gathering will happen.

9) Basketry/ Sandals weaving Cancelled until 2021. Nancy mentioned there is a Youtube video of Mary doing the sandal demo and it is posted on TAS facebook page. There are other videos of her doing basketry and the turkey blanket. Judith said the turkey blanket is already on the website. Phil mentioned Kellogg Throgmorton’s June 9 video lecture. He recorded it and emailed it to Judith to be posted on the website. Phil mentioned emailing it to membership in addition to posting on website. Folks are probably more likely to watch it from the email rather than go to the website. Anita asked if it will work on Mac, Phil is going to email it to Anita and she’ll check.

10)Insurance for sherders update/ Back to live in Fall? This is on the backburner now because sherding is not taking place.

11) La Cueva project on hold. It is a Forest Service decision as to whether or not it happens.

12) Scholarship candidates? Nancy asked how do we solicit applications. Phil said they have been identifying candidates, mentioned Jennifer Sawyer (?) but said Picuris has not cancelled their check yet. Becky has called them 3 times. There are 2, $250 scholarships for archaeology students or people with projects. Phil mentioned Katrina Whitley (?) Anita asked what her project is, it is Baku (?) Arroyo Seco. Albert Gonzalez UCBerkley, excavating at Turley Mill, historic archaeology, that project will hopefully start next year, looking for volunteers. Anita asked for his contact info when he is ready. (Please everyone correct my spelling on these names/places/projects).

13) Mesa Prieta Donation Status/ Use of funds? Nancy asked Chris about details on Mesa Prieta. Makoyavich, Chris received check for $1500.00 from him. Chris deposited and thinks we may be overmatched. He said we have received a lot of money, under matched donations we have received 2300.00 so far. Nancy asked now that we have that money, do we send it to Mesa Prieta. Phil said if they have a high school apprentice program going on, should we just send them a check? Do we want to ask what they are doing with it? Should we ask the matching donor what he wants done with it? Phil said he just wants it to go to their programs. Phil says some of the funds are from our members donations so we should have some say in what they do with it. He mentioned Chris Rivolas, to ask her what they spend money on. Training guides and docents. We could ask them to use the funds TAS members have given to support the kids programs. We don’t have any bus trips because of Covid, so we don’t have a reason to spend the money. Anita is going to see Chris this week, she is going to talk to her and get back to us. Phil will ask John Makoyavich if he wants a tax letter, and then asked Chris if that should be offered to all of our donors, do they all need a letter. Chris said yes, they should get a letter and Phil suggested a Thank you email. Judith asked if they automatically get an email when they donate. She was aware of some of the donors but not all of them. Judith suggested we ask CJ what the donors are receiving with regard to an acknowledgement. Nancy said she would talk to CJ about how they are being recognized. They need a thank you and a tax letter, and it can happen now instead of the end of the year.

 Tax letter for donor

14) Budget approval 2020. Nancy asked if Item 13 will disappear from the budget once the funds are sent to Mesa Prieta. Chris sent the budget vs actual for last year. Asked everyone to give input re: income generation, projects, etc. He feels we are stagnant right now. He suggested putting a placemaker together, send a proposed budget and we can vote. Anita asked since things are frozen, are we paying the speakers? She suggests we pay the speakers, as we are not paying for food/lodging since they aren’t travelling here is person. Phil says we can consider that. Chris suggested you can’t go back once you start paying them, but it would increase our chances of getting great speakers. Phil mentioned that Crow Canyon pays speakers, but they also fundraise. Anita said it would really allow TAS to bring global info to the lecture series. Debbie suggested that many archaeologists have canned programs. Discussion about what the amount would be. Nancy says it’s a good idea, but we need to think about it, she referenced conference money that we are sitting on but what if we have to refund for conference down the road. Chris agreed. Nancy addressed PNL, and asked Chris about Chris addressed this but he’ll have to get back about it because he has to determine where the deficit is. Nancy wants to address the budget. Judith talked about membership now vs last year. Nancy asked if the membership numbers included lifetime memberships. Chris mentioned a large sum of money coming in in January, via Paypal. That may have been membership dues paid in December but weren’t transferred until January. It was over $1000 in Jan in dues. CJ remembers doing a transfer a couple of days before the end of the year. Lifetime memberships, there were 7, which is $500/membership. Chris gave details of what funds came in during January and doesn’t think it was lifetime membership funds. There was discussion about total membership. Judith sent a screenshot to Chris via Wild Apricot. Chris doesn’t have easy access to the membership by person. But he thinks it’s a timing issue between Dec/Jan. Nancy asked if we are concerned if perhaps 30-40 members have not renewed. Judith did send an email recently to folks who had not renewed. Need to wait a bit to see who responds. Phil suggests someone look at the numbers to see where we can save money, or where we aren’t going to spend it because of the circumstances. Project savings, or determine if we can pay speakers. Phil said now is the time to discuss the budget, Nancy asked if we have a fiscal year, Chris said the budget is a calendar year. Chris said at end of 2018-19, most dues came in through Paypal. That came in to the books when CJ transferred it so there was a lag. 2019 started using Wild Apricot, which is faster than Paypal. Chris sees it immediately vs Paypal which is slower. Bottom line 2018 dues didn’t hit until 2019, and because budget is based on calendar year, the timing is off. Chris says we are OK with money. Judith asked if Chris had access to Wild Apricot. Chris says he has it he just doesn’t look at it.

Revisit this discussion at the next meeting. Nancy and Chris will look at the budget and present to the group for the next meeting.

Nancy asked CJ about donations for education fund, was an email thank you or acknowledgment get sent. CJ said she doesn’t send anything but thinks something auto goes out from Wild Apricot re: 501 C3 that would suffice as a tax donation letter. CJ will get a copy of it to Nancy. Phil brought up the thank you note, and Nancy said she would write a letter rather than an email, she’ll wait to get letter from Wild Apricot, and then draft a thank you which will be signed. Phil asked CJ what Mesa Prieta spends the money on. She thinks office/curriculum/printing. Phil asked about the apprentice program in the summer, do they give money. She thinks they do. John M wanted his money to go to teen programming. CJ said their financial should be available. Anita asked if she can talk to Amanda directly re: education funds. Phil asked her to relay that John wanted that donation to be used to expand bus trips; now that bus trips are not happening how will it be used to help the kids. We are going to talk about how much to give to Mesa Prieta and how much to keep for TAS trips.

Next meeting: Phil suggested Monday July 27 at 9am. It was agreed upon.

Nancy asked for motion to adjourn. Phil moved, Judith seconded. Meeting adjourned at 5:34pm